



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

12 November 2025

DIVISION MEMORANDUM
No. 663, s. 2025

PRE-WORK ACTIVITY FOR THE 2025 GAWAD BALISONG DOCUMENTATION

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

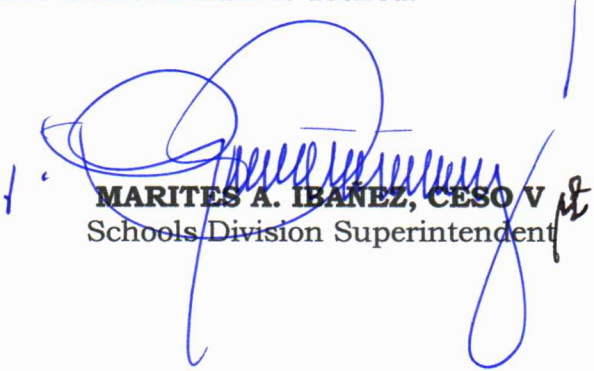
1. In line with the conduct of the 2025 Gawad Balisong, please be informed that there will be a pre-work activity for the 2025 Gawad Balisong Documentation to be held at Bauan Technical Integrated High School, Bauan West Sub-Office, Bauan, Batangas, on November 20, 2025, at 8:30 AM.
2. The participants in this activity are the following personnel who are chairpersons and members of the 2025 Gawad Balisong Documentation Committee:

No.	Name	Designation/Role	Office/School	Sub-Office
1	Loreta V. Ilao	EPSvr-I, Filipino/ Chairperson	SDO Batangas Province	
2	Miguel B. Ulate	EPSvr-I, English/ Co - Chairperson	SDO Batangas Province	
3	Philip Adrian T. Tenorio	P-I/Member	Banyaga NHS	Agoncillo
4	Rusell L. Perez	P-II/Member	Anacleto Villanueva ES	Padre Garcia
5	Ernesto S. Manalo Jr.	MT-I/Member	Taal Senior High School	Taal
6	John Carlo E. Caya	T-II/Member	Buhaynasapa Integrated NHS	San Juan West
7	Hazel Y. Manalo	P-IV/Member	Padre Garcia Integrated NHS	Padre Garcia
8	Stephen G. Sabile	T-III/Member	San Juan Senior High School	San Juan East
9	Rohna B. Jarina	T-III/Member	Calubcob 1 National High School	San Juan East
10	Gloria C. Salazar	P-I/Member	Calatagan NHS	Calatagan



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3. The transportation expenses of the participants shall be charged to local funds/school/division MOOE, whichever is applicable, subject to usual accounting and auditing procedures.
4. This memorandum will serve as the participants' travel order.
5. Immediate and wide dissemination of this memorandum is desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

Enc. As stated

Reference: DM No. 639, s. 2025, Committees for 2025 Gawad BALISONG

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

LDBM/ Pre-Work Activity for the 2025 Gawad Balisong Documentation/November 12, 2025